

Pacific Partnerships

Minutes of February 12, 2008 meeting

Chair-Leanne Guier, Vice Chair-Glenda White, Treasurer-Ann Smith, Secretary-Valorie Bauer

Meeting: Called to order at 6:30 pm by Leanne at the Senior Center in Pacific.

Introduction of guests: Jeanne Fancher, Carol and husband Aggie Angular

Members Attending: Leanne Guier, Glenda White, Valorie Bauer, Kathy Smith, Darrel Smith, Arlene Hatten, Frank Hatten, Barbara Lourdes, Shawna Creed, Dennise Osborne, Joyce Shearer, Paula Wiech

Minutes: Minutes for the January 8th meeting; A motion was made by Kathy and 2nd by Glenda to accept the minutes as read and was approved by the committee.

Treasurers' report: Ann was gone on vacation, so Leanne read the report that Ann prepared before she left. Leanne read the report; we have a balance of \$2616.32. The committee voted and approved, to pay for the Business Luncheon of (\$51.06) that Ann and Leanne bought Jay Bennett, who is helping us with the 501(c). Your Membership dues of \$12.00 are due this month. Please see Ann to pay your yearly dues. A motion was made by Barbara to accept the treasurer's report as read and was 2nd by Kathy which was approved by the committee.

Presentations:

- **Jeanne Fancher** is from "Friends of the Lower White River" and part of "The Pacific Backyard Wildlife Habitat" groups. They want us to volunteer and work together on "Earth Day". Jeanne passed out a letter of suggested activities with other information about when and where. This will be discussed further at another meeting.
- **Carol & "Aggie" Angular**, from Mt. Rainer Cruiser's would like to participate in Pacific Days and bring there PT Cruiser's a long. We are working on putting together a car show this year.

Old Business

- **The Pacific Pulse:** Kathy and Darrel reported that the Pacific Pulse is ready for printing and that they need a check for the final costs of the news letter. Ann prepared a check for "The Pacific Pulse" to give to Kathy and Darrel before she left.
- **Police and Firemen's Dinner:** The menu has been decided and there is a \$100.00 gift certificate for Fred Myers, which was left over from Christmas, will help buy supplies (food, drink, decorations). There will be a meeting to wrap-up final details on the 19th of February; at Glenda White's house at 6:30 pm. Anyone interested should attend this meeting. Barbara declined the decorating job, due to transportation problems. Valorie volunteered to take over. If you missed the meeting, please call Glenda for details. Everyone should participate in this event, volunteers are needed. It's good exposure. Remember the sign-up sheet that was pasted around and what you signed up for.

New Business

Pacific Partnership's protocol: Kathy distributed out several documents to everyone. These are a work in progress and open to changes.

- The first is titled: **Committee Protocol**; Leanne explained that when a person is selected to be chair of a committee, then all of the people, under the chair answers to that chair person "(ONLY)" not to everyone else you know or who you have in your e-mail system. Any communication is to be directed to that chair person and everyone

else in your committee. If you need help or have question, then just the chair person is to be contacted. The volunteers or members are not to contact anyone except the chair person or others in that committee, unless you are directed to do so, by that chair person. This way we will look more professional in our communications with each other and out side the committee. This will stop doubling-up, as you would say, on the same thing. Like sending two letters to the same company, or calling a company for a donation twice. We will look more professional!

- The second titled; is the **Standards Guide** that Kathy put together. It explains how to send e-mails to just one person, what fonts to use, what not to put in the body of and e-mail or letter, how and where to use images and pictures, along with examples. Also, explained is the use of our Logo; how and when to use it and not to use it. Everyone was given the “Standards Guide” and is to be use, as required. This is the start of a welcome package that is being putting together with other documents, for everyone and new comers to use. These guide lines and standards are necessary for us to grow and continue to do business in a professional manner and must be practiced by all of us. If you have any suggestion, questions or concerns contact one of the board members listed in the Pacific Partnerships Contact Sheet. The Contact Sheet will also be part of this “Welcome Package”.

Senior Liaison: Marlene was not here to give a report

Pacific Days: July 11th ,12th ,13th , 2008 Leanne handed out a list of committee's that are needed to organize Pacific Days this year. Those that volunteered to chair are as follows (so far):

- Advertising and Vendors-**Kathy**, “**chair**” and Darrel to volunteer
- Car Bash, Donations/Sponsorships, Park Reservation, Signage/Flyers-**Leanne** “**chair**”
Dennise, Glenda, Shawna and Valorie to Volunteer
- Entertainment-**Ann** “**chair**” and Joe to volunteer
- Kids Parade, Parade, Miss Pacific-**Glenda** “**chair**” and Arlene to volunteer
- Pacific Partnerships Booth, Prize Store-**Valorie** “**chair**” and Shawna to volunteer
- Security-**Barbara** “**chair**”
- Website-**Darrel** “**chair**”
- Need volunteers to “**chair**” for **Kids Games** and **Raffle Booth**.

Leanne will get in touch with Fish & Wild Life to see if there is something we can do about setting them up again, (free booth-something?) but in a different way, and to also raffle off the remaining fishing poles, left from last year. We need volunteers for all of the committee's as well, we have some, but we need more! There was talk about where to find more volunteer's for this year's events. Again the schools might be the answer, since high school students need community credit to graduate. We'll need a volunteer to check into that, also.

Terry Home:

Terry Home is asking us to partner-up with them on there “Show-N-Shine II” car show. The event will be held in July 12th. This will be discussed at another meeting.

Cinco de Mayo:

A new project this year that the City is doing and they want our help. Jo Ann Barkley from the

Senior Center and Jo Ann Futch from the Gym are organizing it and are asking us for a \$200.00 donation and for as many volunteer as we can. This would be May 5th in the gym behind City Hall. There will be food, games, music and Hat Dancing lessons, just to name a few activities they have planed. They are expecting around 150 people. A motion was made, and 2nd, to approve donating \$200.00 and toys from the prize booth left from Pacific Days last year, by all members of the committee.

Roundtable:

- **Partnership Shirts:** Kathy will order more shirts. Call or e-mail Kathy with your size and how many you want and she'll order them as soon as she has enough to make an order. Do this as soon as possible; because it takes time to get them done, they are slow, and we need them by the F & P Dinner!
- **Birthdays:** Leanne's birthday is the 27th this month and Beatrice's is on the 29th (a leap year birthday). Glenda brought brownies to celebrate-Thanks Glenda! And HAPPY BIRTHDAY Leanne and Beatrice!!!!
- **Answering e-mail:** Leanne offered to answer the incoming e-mail from the Pacific Partnerships website at www.pacificpartnerships.org . If you are interested in helping or volunteering some time to help her, please call or e-mail Leanne.

Adjournment: The meeting adjourned at 8:20 pm. The next scheduled meeting will be March 11th, 2008 at 6:30 pm at the Senior Center.

