

Pacific Partnerships
Minutes of June 13, 2006 Meeting

In attendance: Chair Tina, Gene, Arlene, Frank, Vice-chair Kathy, Darrel, Mayor Rich, Glenda, Randy, Sec/Treas Ann

Meeting called to order: 635pm

Minutes of the May 9, 2006 meeting. Read/ approved

Treasurer report:

Columbia Bank checking account balance \$160.85. Petty cash on hand \$100.00.

Discussions- Ann has \$425.00 and \$377.50 in checks to be deposited. Mayor Rich says WRBF and Pacific Days moneys have to go to the City. State of Washington law says only fundraisers and dues can go into Pacific Partnerships checking account.

Kathy made a motion to transfer \$300 from City of Pacific line item 625 to PP account at Columbia Bank to bring the balance up to the minimum so as to not incur low balance fees. Seconded/ Passed.

To have bills paid by City of Pacific, Ann must submit meeting minutes and a copy of expenses to Pam Nelson.

Barbara submitted an invoice of \$36.42 of Blue grass wristbands.

Kathy proposed a bylaw change authorizing the Chair to request up to \$500 to pay bills without full membership approval. Second/ Passed *** By law change to be voted on at the July 11 meeting ***

Motion made/ seconded/passed approving the treasures report

Old Business:

WRBF- Rich would like to put up the tent on Wednesday, June 14 at 5pm. We will have the gate open at 3pm on June 16. A signup sheet for staffing the gate was circulated. There will be a Garage Sale sign up box at the PP booth near the entrance gate.

Kathy reports the WRBF and Pacific Days banners are done.

Darrel reports we have seven vendors signed up. Ray Page will be on site if we have any questions. Rich will have camping passes.

Rich says he will ask Jerry Eck of Rusty Rack to sponsor the balloon nightglow and furnish the propane.

Kathy says KMPS DJ Stubbs is making on air announcements about WRBF

Rich says he will put up the bluegrass banners on June 14, 2006

Pacific Days- Rich will put up the Pac Days banners just after WRBF. The tent will be used for non-profit organizations at Pac Days.

Pacific Princess- Glenda will take applications to Daffodil Elementary School in Sumner on June 14. The application deadline is June 25.

Parade- no report

Vendor report- Darrel says we have 20 vendors in 26 spaces.

Entertainment- Ann has contracts ready to mail. Tina will email a map to Ann to be included with the contracts.

501c3- Randy reports there are no Article of Incorporation filed with the State of Washington. He checked with the attorney Barry in his office who suggests we affiliate with an existing non-profit. The IRS wants to be sure if we dissolve, our assets will go to another non-profit. Randy applied for Employer Identification Number and his accounting office is listed as the third party. Article of Incorporation are similar to Bylaws but need to be filed with the Washington Secretary of State's office. Randy has example of IRS forms and suggests we use Sample B (the long form). We need to discuss possible membership levels and post committees and members. Randy questioned our need of the Bylaws concerning the \$500 spending limit. We may want to consider filing IRS tax returns for the past two years so to build a history. We will use the City's ledger to build the 2006 budget. The Small Business Administration has resources and Randy will check with them for help.

Other comments-

Who owns White River Bluegrass Festival and Pacific Days names?

We can get information on line IRS.GOV, charities

501c3 applications look good. Ann will put together rosters of Board of Directors, Voting members, Executive committee, Finance committee, Bluegrass committee, Pacific Days committee

Roundtable- Kathy would like a work party Saturday, June 24 at 11am to clean and update the Pacific Days yard signs. She will have the sign up sheet for placing the signs. Tina has the map from last year.

Meeting adorned at 900pm. Next meeting is Tuesday, July 11 at 630pm at City hall complex. .